

# STAFF REPORT

## Budget Amendment

Report #CAO2006-24

**To:** His Worship the Mayor and Members of Council  
**From:** Jeff Carswell, Chief Administrative Officer  
**Re:** Budget Amendment - Master Drainage Plan for Tavistock  
**Date:** July 27, 2006

### **Background:**

At the last meeting Council received a proposal from RJ Burnside to complete a Drainage Master Plan for the Village of Tavistock. At that time, Council approved the project in principle and instructed that a budget amendment notice be included on the next agenda.

### **Discussion:**

It is anticipated this project will take place over 2006 and 2007. The Township has several options to pay for this project which is not included in the 2006 Budget. They include borrowing, utilizing reserves, financing through a 2006 deficit, use of funds from the Boundary Adjustment Agreement or a combination of the above. Staff would suggest that the exact method of paying for this project be determined closer to year end. At that time, there will be a much better understanding of how the Township's general operations fared and what the exact costs incurred for 2006 will be.

### **Recommendations:**

1. That Council engage RJ Burnside to complete a Master Drainage Plan for the Village of Tavistock as setout in their proposal dated July 12, 2006
2. That Council instruct the CAO to propose options for the exact method of paying for this project closer to year end when more financial information for 2006 is known.

Report prepared  
and submitted by:

**Recommendations adopted August 2, 2006**



---

Jeff Carswell, AMCT  
Chief Administrative Officer