

Tavistock Flood Prevention Working Group

Agenda

Wednesday, July 18, 2007

7:00 p.m. Tavistock & District Recreation Centre

1. Call to order
2. Approval of the Agenda for this meeting
3. Confirm Meeting Notes from last meeting
4. Review status of Action Items from last meeting
5. John Burns, R.J. Burnside – Presentation and review of the Tavistock Master Storm System Drainage Plan
 - a. Presentation of Report
 - b. Discussion and feedback on report
 - c. Next steps, recommended course of action, public consultation, public meetings, etc.
6. Update on other drainage matters:
 - a. Home visits / Disconnects
 - b. Janelle Drive Drainage
 - c. Westwood Ave Drainage
 - d. Tavistock Municipal Drain 2006
 - e.
 - f.
7. Other Business:
 - a.
 - b.
 - c.
8. Next meeting date:
 - a.
9. Adjourn

Tavistock Flood Prevention Working Group

Meeting Notes

Tuesday, November 21, 2006
7:00 p.m. Tavistock & District Recreation Centre

1. Called to order at 7:00 p.m. by Mayor Don McKay
2. Members Present: Don McKay, Maureen Ralph, Jim Harmer, Jeff Carswell, Shahab Shafai, Paul MacIntyre, Carl Nicklas, Murray Strauss. There were also several members of the public present.
3. The meeting notes from the last two meetings were confirmed.
4. Paul MacIntyre provided an update on the following items:
 - Highlights of home visits / recommendations
 - Janelle Drive Work – agreement signed, work should start this week
 - Westwood Avenue Work – Paul presented preliminary plans for work that could take place in the Westwood area. The working group agreed Paul should contact the affected landowners to present the proposed plans and start to obtain feedback. **Action** – Paul to speak with affected property owners about the proposal
 - Drainage Master Plan – Paul provided an update and advised they may be in a position to make a presentation to Council in December.
 - Volunteer Weather Tracking Program – uptake on the program has been limited. There were questions whether students could commit to participating in the program and earn volunteer service. That scenario would be acceptable. Several people at the meeting expressed interest in the program and will be provided with the required documents. **Action** – Staff to provide information as requested.
5. The group discussed presentation of the Tavistock Municipal Drain 2006 Report to Council. There was discussion about having it presented at special Council meeting to be held in Tavistock. The group suggested January 10, 2007 would be appropriate. Logistics of getting the reports out before the Christmas Holidays will need to be reviewed by staff, as the engineer is not doing block assessment as originally discussed. This will mean approx. 400 copies of the complete report will have to be distributed. **Action** – staff to update Council on proposed meeting date and status of report distribution/meeting notification.
6. Paul advised the group he hoped the first phase of the Master Drainage Plan will be presented to Council in December, possibly at the second meeting. This phase will illustrate the existing drainage systems in the village and allow Council

to give direction on the next steps in the process. Depending on Council's direction, some of this information may be presented at the January 10th meeting to consider the Tavistock Municipal Drain 2006. **Action** – staff to followup with Paul on appointment for the December meeting for presentation of the first phase of the Master Drainage Plan.

7. The next meeting of the TFPWG will be tentatively set for February 20, 2007 at the Tavistock & District Recreation Centre. The next drainage meeting will be the Special Council Meeting held January 10, 2007 at the Tavistock Memorial Hall. **Action** – Council provide direction and approval for upcoming meetings.