

Tavistock Flood Prevention Working Group

Meeting Notes

Tuesday, September 19, 2006
7:00 p.m. Tavistock & District Recreation Centre

1. Called to order at 7:00 p.m. by Mayor Don McKay.
2. Present:
 - From Council: Don McKay, Dave Oliphant, Betty Yeoman, Maureen Ralph, Don MacDonald
 - From the County: Shahab Shafai
 - From Township Staff: Dennis O'Neil, Jim Harmer, Jeff Carswell
 - From RJ Burnside: Paul McIntyre
 - From Public on the TFPWG: Rob Dunn, Carl Nicklas
 - Also Present: Approximately 10 residents
3. The agenda was approved.
4. The meeting notes from the last meeting were approved.
5. The following updates were provided to the Working Group:
 - a. Public Meeting was held July 25th, Council has acted on several items arising from the meeting
 - b. RJ Burnside has been engaged for Project Management, Master Plan Development and investigation of several site specific investigations
 - c. Interest Free Loan Program developed
 - d. CAO and Paul MacIntyre have met with local insurance companies and have had very good discussions.
 - e. Paul MacIntyre updated the Group on the following work RJ Burnside is completing:
 - i. Master Drainage Plan – all existing plans have been added to a master plan and areas requiring additional information or field surveying are being identified. Once identified, field crews will gather the required data. It is anticipated an overall existing plan of the village will be delivered in December under the Drainage Master Plan Work Program
 - ii. Site visits have slowed down, but there are still several that require further investigation and dye testing. There have been approximately 50-60 site visits over the summer
 - iii. A proposal for drainage works behind the houses on the west side of Janelle Drive has been developed. Following two meetings with the Dietrichs, there is agreement to move forward with a drainage

work which can be completed after the corn is harvested in October. The last meeting with the Dietrichs was earlier in the day. A staff report will be going to Council on September 20th, 2006 recommending an agreement and moving forward with the work.

Action – the Working Group supported the drainage works

- iv. Drainage works at the end of Westwood are moving forward, but a proposed drainage works has not been drawn up yet. Paul has spoken with the affected property owners and is considering design options. This area could be affected by the Bender Subdivision Drain. There have also been concerns brought forward about getting the water across Hope Street (some wanting it to ensure get across and others concerned about the water coming across faster or in greater quantity).
- v. Jim Harmer reported on the investigation on a catch basin behind Murray Strauss' property. The lead could be changed from a 4" to a 6". **Action** - This matter will be presented to Council at the next meeting.

6. Other Business:

- a. The Working Group agreed a volunteer weather tracking program would be a good idea. It was suggested that it include areas north of Tavistock, as well as the immediate village. The CAO indicated there would not be a problem with adding additional locations outside of Tavistock. **Action** – Council endorse a Volunteer Weather Tracking Program and authorize the Chief Administrative Officer to implement the program.
- b. The Working Group reviewed the Interest Free Loan Program information. Council will be considering the by-law for this program at its September 20, 2006 meeting. The program will be publicized and applications made available following the meeting.
- c. October 17th has been scheduled for Dietrich Engineering to present the preliminary drainage report for Bender Subdivision Drainage Petition. The meeting is the same night as the TFPWG. The proposed plan is for the Working Group to meet at 7:00 p.m. followed by presentation of the Drainage Report, including cost and assessment estimates at 7:30 p.m. The meeting would be held at the Tavistock Memorial Hall. The working group concurred with this plan.

7. The meeting adjourned at 8:12 p.m.