

Township of East Zorra-Tavistock Event Approval Matrix

Event Type and Location			Council Approval Required	LRC / Facility Manager Approval Required	Township Clerk's Approval ¹
Private	Not Licenced	Hall	✘	✓	n/a
Private	Licenced	Hall	✘	✓	n/a
Private	Licenced – Festival ²	Hall	n/a	n/a	n/a
Private	Not Licenced	Park	✘	✓	n/a
Private	Licenced	Park	✓	✓	n/a
Private	Licenced – Festival ²	Park	n/a	n/a	n/a
Non-Profit Group ³	Not Licenced	Hall	✘	✓	n/a
Non-Profit Group ³	Licenced	Hall	✘	✓	n/a
Non-Profit Group ³	Licenced - Festival	Hall	✘	✓	✓
Non-Profit Group ³	Not Licenced	Park	✘	✓	n/a
Non-Profit Group ^{3&4}	Licenced	Park	✘	✓	n/a
Non-Profit Group ^{3&4}	Licenced - Festival	Park	✘	✓	✓

See following for additional information/clarification

1 – For Community Festival designation, as per the Delegation Policy

2 – Individuals are not eligible to obtain a Community Festival liquor licence. Only applicable to service clubs and local community organizations.

3 – Non-Profit Groups include local service clubs, recreation committees, community organizations, etc.

4 – Applies to recurring licensed events and Township Recreation Committees and Township Community Groups that have previously run licensed events in the parks. Organizations from outside the community or groups that haven't run licensed events in Township parks may be subject to Council approval of the event as per Private, Licensed Events in Parks.

Functions organized and run by a Service Club for or on behalf of a private individual may also be treated as a Private, Licensed Events in Parks. Ex. Buck and Doe for a service club member.

Functions related to disaster relief, even if directed towards individuals may be eligible for park licensing, depending on the circumstances.