

The Council of the Township of East Zorra-Tavistock met in the Council Chambers of the Hickson Municipal Office, Hickson, Ontario at 10:00 a.m. on Wednesday, January 6, 2010.

Members present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Don MACDONALD, Clive LAWRY, Dave OLIPHANT, Jeremy SMITH and Betty YEOMAN.

Staff present: C.A.O. Jeff Carswell and Tax Collector Brenda Junker

Approve Agenda

1. Moved by Maureen RALPH  
Seconded by Clive LAWRY  
Resolved that Council approve the agenda for the January 6, 2010 meeting as printed and circulated and further that the following be added to the agenda for this meeting:
  - Supplemental Agenda
  - Verbal PW Manager's Report

***CARRIED.***

**PECUNIARY INTERESTS:**

Deputy Mayor RALPH declared her interest in Cheque #25520 of the December Pay Voucher.

Confirm Minutes

2. Moved by Don MACDONALD  
Seconded by Dave OLIPHANT  
Resolved that Council confirm the minutes of the December 16, 2009 meeting as printed and circulated.

***CARRIED.***

Deputy Mayor RALPH vacated the table during discussion of the December Pay Voucher.

December 2009 Pay Voucher

3. Moved by Jeremy SMITH  
Seconded by Betty YEOMAN  
Resolved that Council adopt the December 2009 Pay Voucher in the amount of \$3,408,237.96.

***CARRIED.***

**Correspondence & Reports – No Resolutions**

Tavistock & District Historical Society - Winter Newsletter

East Zorra-Tavistock Police Services Board – December 16, 2009 Minutes

Tavistock & District Recreation Facilities Board – December 15, 2009 Minutes

Olympic Torch Relay Committee – December 22, 2009 Minutes

**Correspondence & Reports – Resolutions Following**

County Council Update

The Mayor informed Council of recent County Council meetings and various related issues.

At 10:15 a.m., Chief Building Official/Drainage Superintendent James Harmer attended Council to report on the following matters:

- Building Permit Report
- Update on progress of various drainage projects
- Update on water service connections in Innerkip
- Answer various questions of Council

December Building Permit Report

4. Moved by Jeremy SMITH  
Seconded by Clive LAWRY  
Resolved that Council adopt the December 2009 Building Permit Report of C.B.O. James Harmer showing 3 permits issued at an estimated value of \$312,000.00.

***CARRIED.***

At 10:20 a.m., Public Works Manager Dennis O’Neil attended Council to report on the following matters:

- Monthly Roads Activity Report
- Staff Report re Bridge Work on the 16th Line
- Answer various questions of Council

Adopt Recommendations re 16<sup>th</sup> Line Bridge Work

5. Moved by Maureen RALPH  
Seconded by Don MACDONALD  
Resolved that Council adopt the recommendations in Staff Report #PW2010-02 dated January 4, 2010 regarding bridge work on the 16th Line.

***CARRIED.***

**Recommendations Adopted from Staff Report #PW2010-02**

1. That Council approve of the planned approach to this project (Full Road Closure).
2. That Council authorize the Public Works Manager to move ahead with the preparation and issuing of tender documents.

Staff Report re HSCIP

Staff Report re: 2010 Health & Safety Continuous Improvement Plan

CAO Jeff Carswell explained the 2010 Health & Safety Continuous Improvement Plan for the township, highlighting areas on which staff is concentrating to meet the requirements of the WSIB Audit.

**BY-LAWS**

- 1<sup>st</sup> & 2<sup>nd</sup> Reading
6. Moved by Maureen RALPH  
Seconded by Don MACDONALD  
Resolved that the following by-laws be read a first and second time:
- 2010-1 Borrowing By-law  
2010-2 By-law to Rename a Portion of Oxford Road 5  
2010-3 Boundary Road Agreement with the Township of Blandford-Blenheim
- CARRIED.***
- 3<sup>rd</sup> Reading
7. Moved by Clive LAWRY  
Seconded by Jeremy SMITH  
Resolved that the following by-laws be read a first and second time:
- 2010-1 Borrowing By-law  
2010-2 By-law to Rename a Portion of Oxford Road 5  
2010-3 Boundary Road Agreement with the Township of Blandford-Blenheim
- CARRIED.***
- Committee of the Whole, in camera
8. Moved by Betty YEOMAN  
Seconded by Dave OLIPHANT  
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 10:55 a.m. to consider a matter pertaining to:
- the security of the property of the municipality or local board;
  - personal matters about an identifiable individual, including municipal or local board employees;
  - a proposed or pending acquisition or disposition of land by the municipality or local board.
- CARRIED.***
- Council Reconvenes
9. Moved by Clive LAWRY  
Seconded by Dave OLIPHANT  
Resolved that the Committee of the Whole does now rise and Council reconvenes at 11:23 a.m.
- CARRIED.***
10. Moved by Maureen RALPH  
Seconded by Dave OLIPHANT  
Resolved that Council adopt the recommendations in Staff Report #PW2010-01 dated January 4, 2010.
- CARRIED.***
- Update on Westwood Swale
- Drainage Superintendent James Harmer provided an update on the meeting with owners of the farmland abutting the Westwood Swale in Tavistock.

